

1 named defendants for which the Attorney General's Office cannot accept service, the
2 Office shall file, *under seal*, the last known address(es) of those defendant(s).

3 3. If the Attorney General's Office declines to accept service for any of the defendant(s),
4 plaintiff shall file a motion identifying those defendant(s), requesting issuance of a
5 summons, and specifying a full name and address for said defendant(s).

6 4. If the Attorney General accepts service of process for any named defendant(s), such
7 defendant(s) shall file and serve an answer or other response to the complaint within
8 **sixty (60) days** from the date of this order.

9 5. Henceforth, plaintiff shall serve upon defendant(s) or, if an appearance has been entered
10 by counsel, upon their attorney(s), a copy of every pleading, motion or other document
11 submitted for consideration by the court. Plaintiff shall include with the original paper
12 submitted for filing a certificate stating the date that a true and correct copy of the
13 document was mailed to the defendants or counsel for the defendants. If counsel has
14 entered a notice of appearance, the plaintiff shall direct service to the individual attorney
15 named in the notice of appearance, at the address stated therein. The court may disregard
16 any paper received by a district judge or magistrate judge which has not been filed with
17 the Clerk, and any paper received by a district judge, magistrate judge, or the Clerk
18 which fails to include a certificate showing proper service.

19 **IT IS SO ORDERED.**

20 DATED: December 23, 2011.

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24 UNITED STATES MAGISTRATE JUDGE
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